

CITY OF BELLEVUE
2022 Boards and Commissions
REVISED 1/1/2022

AUDIT COMMITTEE (2 YEAR TERMS—CHAPTER 163)

Mayor Kevin G. Strecker	3000 Seneca Indus Pkwy.	419-484-5510 On Going
Auditor Patrick Smith	816 Castalia Street	419-484-5540 On Going
Treasurer David Freitag	175 Sheffield St	419-217-0870 On Going
Council Bev Ommert	122 Roger Ave.	419-483-6914 On Going
Jeffrey Cook	1110 Castalia St, Suite C	419-483-3530 12/31/2023
Rose Marie Fiore Sartor	158 High	419-217-0499 12/31/2023

163.01 ESTABLISHED; MEMBERS.

- (a) Council hereby establishes an Audit Committee for the City.
- (b) Council further determines that the Audit Committee shall consist of six (6) members, as follows:

One member of Council, who is serving during their term of office as Chair of the Finance Committee of Council.

The Mayor or Director of Public Safety and Service of the City.

The Auditor and Treasurer of the City.

Two (2) members to be nominated by the Mayor and approved by Council for two-year terms. The terms of the initial two members shall expire December 31, 2001. The members so nominated and approved shall have backgrounds in business, finance and/or accounting and either be residents of the City or have active offices located in the City, during their terms of office. If the member moves from the City or ceases to actively maintain an office in the City, that member shall be replaced on the Committee for the duration of the term. (Ord. 6-00. Passed 3-13-00.)

163.02 DUTIES.

The duties of the Audit Committee shall include, but not be limited to:

- (a) Recommend the appointment of the independent auditor, subject to the responsibility of the Auditor of State.
- (b) Studying and commenting on the proposed scope of the audit.
- (c) Reviewing and evaluating the financial statements and conclusions of the independent audit.
- (d) Examining any internal control weaknesses that the auditor discovers during the

- audit and recommending actions to correct the weaknesses.
- (e) Considering the selection of accounting policies.
- (f) Assuring that management has taken appropriate action to correct any deficiencies the auditor discovers during the audit.
- (g) Review the annual unaudited financial reports submitted to the Auditor of State.
- (h) Periodically review the process used to prepare interim financial information submitted to the Mayor and Council.
- (I) Assist the Mayor in serving as a liaison between the office of the City Auditor and other City offices.

163.03 RESPONSIBILITIES OF CITY AUDITOR.

The City Auditor shall communicate the following information to the Audit Committee, according to generally accepted auditing standards:

- (a) The Auditor’s professional responsibility under generally accepted auditing standards.
- (b) Selections of accounting policies.
- (c) Sensitive accounting estimates.
- (d) Significant audit adjustments.
- (e) Disagreements with management.
- (f) Difficulties encountered in performing the audit. (Ord. 6-00. Passed 3-13-00.)

163.04 MEETINGS.

The Audit Committee shall meet at least Quarterly to monitor the City’s financial reporting and control activities, and shall meet with its independent auditors before and after each audit. Special meetings may be called by at least two members of the Committee, with sufficient written notice to all other members. (Ord.6-00. Passed 3-13-00.)

163.05 ANNUAL REPORT.

The Audit Committee shall present an Annual Report to the elected officials of the City, documenting the completion of its duties and responsibilities. The Annual Report shall be available to the public. (Ord. 6-00. Passed 3-13-00.)

CIVIL SERVICE COMMISSION (6 YEAR TERMS—CHAPTER 149)

Liz Widman	154 Friedley	419-217-5186	12/31/2027
Brian Liskai	158 Friedley Ave	419-483-2034	12/31/2025
Dennis Sabo, Chairman	113 Honeysuckle	419-271-5055	12/31/2023
Terri Sanders, Secy.	122 Ellis Ave	419-484-1998	On Going

The Civil Service Commission meets on an “as needed” basis, in accordance with Section 124.40 of the Ohio Revised Code, relative to the Fire and Police Departments of the City

of Bellevue. The Commission shall exercise the powers and perform the duties conferred upon the Director of Administrative Services and the State Personnel Board of Review.

CROSS REFERENCES: Civil Service-see Ohio Const., Art. XV, Sec. 10
 Civil Service Law-see Ohio R.C. Ch. 124
 Civil Service Commission - see Ohio R.C. 124.40
 Application to police and fire personnel - see Ohio R.C. 737.051, 737.10, 737.11

**COMMUNITY REINVESTMENT HOUSING COUNCIL
 (3 YEAR TERMS—CHAPTER 161)**

Chairman John Fenn	218 Yorkshire Pl	419-483-5600	12/31/2022	Council
Dave Sabo, Housing Officer	3000 Seneca Industrial Pkwy.	419-484-5530		On Going
Douglas Gildenmeister	126 Meadowlark Dr	419-483-7900	12/31/2024	Comm Rein
Lynn Middleswarth	104 Parkview Pl.,	419-217-0996	12/31/2022	Comm Rein
Liz Widman	154 Friedley	419-217-5186	12/31/2023	Mayor
Bill Brugnone	324 Kinney St.	419-217-8471	12/31/2022	Council
Bill Myers	207 Yorkshire	419-483-0460	12/31/2023	Planning

Under Sections 3735.65 and 3735.70 of the Ohio R.C., the City of Bellevue has established and described the boundaries of the following “Community Reinvestment Housing Areas”, and designated a Housing Officer to administer the Program, as well as, appointed the Community Reinvestment Housing Council.

Below are listed the Community Reinvestment Housing Areas, with the Resolutions passed by City Council describing same:

R-9-78	Community Reinvestment Area No. 1	Passed: 09/11/78
R-14-85	Amending Resolution No. R-9-85	Passed: 09/23/85
R-25-87	Community Reinvestment Area No.2	Passed: 11/09/87
R-1-88	Agreement w/Sandusky County Commissioners Regarding Sandusky County Community Reinvestment Area No. 1	Passed: 01/11/88
R-16-90	Community Reinvestment Area No. 3 & 4	Passed:04/09/90
R-13-93	Community Reinvestment Area No.5	Passed: 07/26/93
R-7-94	Community Reinvestment Area No. 6 and No. 7	Passed: 06/27/94
R-18-95	Community Reinvestment Area No. 8	Passed: 12/11/95
R-3-98	Community Reinvestment Area No. 9	Passed: 03/09/98

Resolution R-2-16 A RESOLUTION CONFIRMING AND CLARIFYING ORDINANCE NO. 22-15 ESTABLISHING A CITY-WIDE COMMUNITY REINVESTMENT AREA OF THE CITY OF BELLEVUE PURSUANT TO OHIO REVISED CODE SECTIONS 3735.65 THROUGH 3735.70 AND DECLARING AN EMERGENCY. PASSED 2/22/16.

CONTROL, BOARD OF

Mayor Kevin G. Strecker, Auditor Patrick S. Smtih, and Safety-Service Director Michael E. Lantz

The Board meets whenever the need arises, to award contracts or make Change Orders to existing contracts. There is no set date or time for the meetings.

DOWNTOWN BELLEVUE ARCHITECTURAL REVIEW BOARD (3 YEAR TERMS—CHAPTER 1331)

Michael E. Lantz, S.S.D.	3000 Seneca Indus Pkwy	419-484-5511	On Going
Cindy Klein	403 Northwest St	419-483-5428	12/31/2023
Amy Tea	317 N. Sandusky	419-217-1384	12/31/2022
Kevin Scagnetti, Engineer	3000 Seneca Indus Pkwy	419-484-5501	On Going
Larose Meadows	145 Robert	419-217-0346	12/31/2024

The Board meets the first Monday of each month at 9:00 A.M. in the Second Floor Conference Room of the City Offices, 3000 Seneca Industrial Parkway. Should a holiday fall on the first Monday of a month, the Board meets the following Monday.

To review the duties of this Board, see Chapter 1331 DOWNTOWN BELLEVUE ARCHITECTURAL DESIGN STANDARDS of the Codified Ordinances..

1331.01 PURPOSES:

(a) The Downtown Bellevue Architectural Review Board, hereinafter created, shall serve to protect and preserve the value and appearance of property on which buildings are constructed or altered, to maintain a high character of community development, to protect the public health, safety, convenience and welfare and to protect real estate within the geographic area identified as “Downtown Bellevue” (established by the Zoning Ordinance, which shall be deemed to include, for the purposes of this Chapter, any business usage allowed by conditional use permits in R-1 Residential Districts) from impairment or destruction of value. Such purposes shall be accomplished by the board by recommending, according to accepted and recognized architectural principles, the design, use of materials, color scheme, finished grade lines, dimensions, orientation and location of all main and accessory buildings to be created, moved, altered, remodeled or repaired, subject to the provisions of the Zoning and Building Codes and other applicable ordinances of the Municipality and State. In reviewing and making recommendations on proposed building plans and alterations, the Board shall consider and take cognizance of the development of adjacent, contiguous and neighboring buildings and properties for the purpose of achieving safe, harmonious and integrated development of related properties.

The purpose of such recommendations shall be to help increase property values and commerce in general.

The Board shall act in an advisory capacity to any officer, board or commission of the Municipality.

In order to review and make recommendations on any proposed exterior alterations to real estate within “Downtown Bellevue”, the Board may require drawings, plans, specifications or studies to be submitted according to the provisions of this Chapter for its evaluation. (Ordinance 7-89. Passed 2-13-89)

HEALTH BOARD/HEALTH DEPARTMENT (5 YEAR TERMS—CHAPTER 147)

As of August 1, 2006, the City contracted with Huron County General Health District, Norwalk, Ohio, for health care needs for our citizens. Bellevue Health Board and Health Department is no longer in existence.

APPOINTMENT TO HURON COUNTY HEALTH BOARD

Kim Stults	117 Fairfield St.	12/31/2024
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147.03 HEALTH DISTRICT LICENSING COUNCIL ESTABLISHED.

See Huron County General Health District notes.

PLANNING COMMISSION (6 YEAR TERMS—CHAPTER 1101)

Kevin G. Strecker, Mayor	3000 Seneca Indus Pkwy.	419-484-5510	On Going
Michael Lantz, SSD	3000 Seneca Indus Pkwy.	419-484-5511	On Going
Greg Barth	910 Goldenrod Dr.	419-575-1678	12/31/2025
Bill Myers, Chairman	207 Yorkshire	419-483-0460	12/31/2026
Terry Williams	124 Charlotte Ave.	419-618-0456	12/31/2027

The Planning Commission meets at 2:00 P.M. on the third Wednesday of each month at the Bellevue City Offices, 3000 Seneca Industrial Parkway.

A Planning Commission is hereby created and established, with five members, consisting of the Mayor, the Safety-Service Director and three residents of the City who shall serve without compensation and who shall be appointed by the Mayor for terms of six years each, except that the term of one of the members of the first Commission shall be for four years and one for two years. In addition to the Planning Commission members, the City Engineer usually attends these meetings in an advisory capacity and to assist in answering technical questions by the Commission members.

The powers of the Planning Commission shall be those granted by Ohio R.C. 713.01 to 713.27 and 735.15, as well as all other sections of the Ohio Revised Code and the constitution of the State of Ohio now in effect or which may hereafter be passed and effective and relating to city planning commissions, as well as, all ordinances passed by

Council relating to the Planning Commission.

All commercial and industrial projects; including, but not limited to, buildings, additions to buildings, parking lots, fuel pumps, etc. come before the Planning Commission.

RECREATION BOARD (5 YEAR TERMS—CHAPTER 151)

Joel Lapata, Chairman		100 Willow Court	419-217-0796
	12/31/2023		
Tanhan Hicks	1000 Monroe	440-478-6762	12/31/2025
Anthony Panfalone	138 Country View	419-217-1386	12/31/2026
JJ Foos	110 Glendale	419-217-9787	12/31/2024
Maggie Rickel	155 William	419-217-1114	12/31/2022
			(School Appt)
Amy Palsa, Director	110 Cherry St.	419-483-5555	On Going

The Recreation Board meets at 4:30 P.M. on the first Monday of each month at the Community Center Building, 800 Monroe Street (Cherry Boulevard) at Mill Pond Park.

The Recreation Board was created and established for the City of Bellevue in accordance with Ohio R.C. 755.14. Such Board shall consist of five persons, two of whom shall be members of the Board of Education of the City School District or members appointed by such Board. The other members of the Board shall be appointed by the Mayor as executive of such municipal corporation with the consent of Council. (Initial Ordinance Passed by voters 11/4/80)

All members of the Board shall be residents of the municipal corporation and shall serve for terms of five years, except that the members first appointed shall be appointed for such terms that the term of one member shall expire annually thereafter. Members of the Board shall serve without pay. Vacancies in the Board, occurring otherwise than by expiration of term, shall be for the unexpired term and shall be filled in the same manner as original appointments. (Initial Ordinance Passed by voters 11/4/80)

Members of the Board of Recreation shall possess all the powers and be subject to all the responsibilities of the respective authorities under Ohio R.C. 755.12 to 755.18. (Initial Ordinance Passed by voters 11/4/80)

SHADE TREE COMMISSION (3 YEAR TERMS—CHAPTER 905)

Kevin G. Strecker, Mayor	3000 Seneca Indus Pkwy.	419-484-5510	On Going
Charles Claus	232 Highland	419-483-4361	12/31/2024
Neal Leimbach	731 Valleyview Dr	419-483-3274	12/31/2022
Bill Myers	207 Yorkshire	419-483-0460	Planning
Bev Ommert	206 Hamilton St	419-577-7161	12/31/2024
Michael E. Lantz, S.S.D.	3000 Seneca Indus Pkwy.	419-484-5511	On Going
Kelly Foos	110 Glendale	419-217-2130	12/31/2022

The Shade Tree Commission meets at 5:00 P.M. on the third (3rd) Monday of each month

in the Second Floor Conference Room of the City Offices, 3000 Seneca Industrial Parkway.

The Shade Tree Commission was created and established, which shall consist of the following members: The Chairman of the City planning Commission, the Mayor, the Safety-Service Director and four (4) residents of the City who shall be appointed by the Mayor, with the approval of the Council. One of the four residents shall be a horticulturist, if available. Term of office is three (3) years. No compensation shall be paid to members of the Commission. (Ord. 3-95. Passed 2/13/95)

Powers and Duties.

It shall be the responsibility of the Commission to study, investigate, counsel and develop a program for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Upon City Council's acceptance and approval, such program shall constitute the official comprehensive City Shade Tree Program for the City of Bellevue, State of Ohio.

Definitions.

(1) "Street trees" are herein defined as trees, shrubs, bushes, and all other woody vegetation on land lying within City easements on either side of all streets, avenues, or ways within the City.

(2) "Park trees" are herein defined as trees, shrubs, bushes, and all other woody vegetation in public parks or to which the public has free access as a park, and all areas owned by the City. (Ord. 3-95. Passed 2/13/95)

TAX REVIEW BOARD (6 YEAR TERMS—CHAPTER 193.13)

Rose Marie Fiore Sartor	158 High Street	419-483-5670	12/31/2022
Beverly Ommert	122 Roger Ave	419-217-6914	12/31/2025
Sherri L. Wilhelm, C.P.A.	4082 Williams Road	419-465-2006	12/31/2023
Chairman	Monroeville, Ohio 44847		

The Board meets on an as-needed basis.

(a) A Board of Review, consisting of a Chairman and two (2) other individuals, each to be appointed by the Mayor, approved by Council, is hereby created. The first three (3) members of the Board of Review shall be appointed in the following manner:

One (1) to serve for a term of two (2) years,

One (1) to serve for a term of four (4) years,

One (1) to serve for a term of six (6) years.

At the expiration of each term of office set forth above, the succeeding member shall be appointed for a term of six (6) years. A majority of the members of the Board shall

constitute a quorum. The Board shall adopt its own procedural rules and shall keep a record of its transactions. Any hearing by the Board may be conducted privately and the provisions of Section 193.09, with reference to the confidential character of information required to be disclosed to by this chapter, shall apply to such matters as may be heard before the Board on appeal.

All rules and regulations and amendments or changes thereto, which are adopted by the Commissioner under the authority conferred by this chapter must be approved by the Board of Review before the same become effective. The Board shall hear and pass on appeals from any ruling or decision of the Commissioner, and at the request of the taxpayer or Commissioner, is empowered to substitute alternate methods of allocation.

Any person dissatisfied with any ruling or decision of the Commissioner, which is made under the authority conferred by this chapter, may appeal there from to the Board of Review within thirty (30) days from the announcement of such ruling or decision by the Commissioner, with the Board shall, on hearing, have jurisdiction to affirm, reverse or modify any such ruling or decision, or any part thereof. (Ord. 20-67. Passed 12/11/67)

TREASURY INVESTMENT BOARD; SURPLUS FUNDS (ON-GOING—CHAPTER 135)

There is hereby established a Treasury Investment Board consisting of the Mayor, Auditor and Director of Law.

Whenever there are moneys in the treasury of the City which will not be required to be used for a period of six (6) months or more, such money may, in lieu of being deposited in a bank or banks, be invested in accordance with the provisions of Ohio R.C. 731.56, 731.57, 731.58 and 731.59.

The Investment Board is hereby authorized to invest in conformance with the provisions of Ohio R.C. 731.56, 731.57, 731.58 and 731.59 any public funds as described in subsection (b) hereof. (Ord. 16-69, Passed 2/24/69.)

BOARD OF ZONING APPEALS (3 YEAR TERMS—CHAPTER 1229)

Bill Myers	207 Yorkshire	419-483-0460	Planning
Jan TerVeen, Chairman	305 Douglas Dr	419-483-0135	12/31/2022
Ron Andres	302 Douglas Dr.	419-483-3176	12/31/2023
Dale Hoffman	444 Buckingham	419-603-2933	12/31/2024
William Brugnone, Sr.	322 Kinney St	419-217-0691	12/31/2024

The Board of Zoning Appeals meets at 2:30 P.M. on the second Tuesday of each month in the Courtroom/Council Chambers of the Bellevue City Offices, 3000 Seneca Industrial Parkway.

The Board of Zoning Appeals (hereinafter call BZA), established in accordance with law and hereinafter referred to as the BZA, shall consist of five (5) members, one of whom shall be the Chairman of the Planning Commission. No other member of the Planning

Commission shall serve on the BZA. The other four (4) members of the BZA shall be appointed by the Mayor, and confirmed by the City Council, for a period of three (3) years from the date of appointment. The term of one member of the first BZA shall be for one year, one for two (2) years, and two (2) for three (3) years. The Board shall adopt such rules and regulations as it deems necessary to interpret and implement the provisions of this Zoning Ordinances.

The Board of Zoning Appeals shall have the powers and duties prescribed by statue and by this Zoning Ordinance (Chapter 1229 of the Codified Ordinances), which powers and duties are hereby summarized and more particularly specified:

Administrative Appeal. (See Chapter 1229.04 (a)

Variances (See Chapter 1229.04 (b))

Conditional Use (See Chapter 1229.04 ©)
